



WORLD JUNIOR
SYNCHRONIZED
SKATING
CHAMPIONSHIPS 2024
NEUCHÂTEL · SWITZERLAND

March 15-16, 2024
Neuchâtel, Switzerland

ANNOUNCEMENT



1. General Regulations

The ISU World Junior Synchronized Skating Championships 2024 is an event of the International Skating Union (ISU) and will be conducted in accordance with the ISU Constitution and General Regulations 2022 ISU Special Regulations and Technical Rules Synchronized Skating 2022, as well as all pertinent ISU Communications.

Participation in the ISU World Junior Synchronized Skating Championships 2024 is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4 b) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication 2526 (or any update of this Communication).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 800, paragraph 2 b) and c)).

2. Technical Data

The ISU World Junior Synchronized Skating Championships 2024 will take place at the **Patinoires du Littoral (main rink)** with an ice surface of 30 x 60m. Official practices will also take place at the **Patinoires du Littoral (practice rink)** with an ice surface of (30 x 60m). Both rinks are indoor and the main rink is heated. The main arena and the practice arena are located next to each other in the same complex.

SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less,

The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2023/24 are listed in ISU Communication 2553.

FREE SKATING

Duration: 3 minutes and 30 seconds +/- 10 seconds

The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3c). The Free Skating Elements and Requirements to be skated for Season 2023/24 are listed in ISU Communication 2553.

3. Entries

3.1 General

All entries for the ISU World Junior Synchronized Skating Championships 2024, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

3.2 Entries of Teams

In accordance with Rule 868, the Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>



and will be submitted via the ORS simultaneously to the:

Organizing Committee

Tanya Fischer Frank

E-mail: forms@wjsysc2024.com

and to

ISU Secretariat

E-mail: entries@isu.ch

no later than **February 22, 2024 – 20:00, local time Neuchâtel, SUI** (see Rule 868, paragraphs 1 and 5).

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **October 1, 2023**.

Please note that for all persons entered by the Members, the procedures in regard to the Declaration for Competitors and Officials entering ISU Events in accordance with ISU General Regulations 2022, Rule 131 as outlined in ISU Communication 1876, point 16 (or any update of this Communication) need to be strictly observed.

3.3 Entries of the Official Team Delegations

Official entries of the Team Leaders, Team Managers, Coaches, Member Press Officer, Team Medical Personnel and the partner or relative of a Judge will be accepted.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (1 per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Medical Personnel (2 per Team – OC will request a certificate prior to accreditation), Member Press Officer (1 per country)
- Team Officials (2 per country including the President).

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Thursday, February 22, 2024 – 20:00, local time Neuchâtel, SUI**.

4. Judges

4.1 Nomination of Judges for the Judges Draw

According to Rule 971, the official Entry Form for Judges by number (that has been sent to Members on June 13, 2023), must reach the ISU by October 1, 2023.

Members having been drawn to send Judges to the ISU World Junior Synchronized Skating Championships 2024 must submit their Judges via the ISU Online Registration System (ORS) and reach the Organizing Committee and the ISU Secretariat not later than **Thursday, February 22, 2024 – 20:00 local time Neuchâtel, SUI**.

4.2 Meetings for ISU Event Officials and Judges

The Initial Judges Meetings will be held on **Thursday, March 14, 2024**. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the "Patinoires du Littoral" Ice-Rink in the judges' room. A detailed draw schedule will be published on site.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 16. Schedule of Events. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 16.

5. Meals, Lodging and Travel Expenses

In accordance with ISU General Regulations 2022, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data and Replay Operators, as well as Referees and Judges beginning with dinner on **Wednesday, March 13, 2024** and ending with lunch on **Sunday, March 17, 2024**.

All rooms ordered for any person (if paid by the organiser or the member federation) are subject to the cancellation policy as outlined in the first information.

Travel expenses will be paid in accordance with ISU General Regulations 2022, Rule 137. Out of pocket expenses for the Referee, Technical Controller, Technical Specialists, Data and Replay Operator and Judges will be paid in accordance with ISU Communication 2096 or any update. These expenses will be provided at the time of accreditation.

All extra expenses incurred by any Official will be the responsibility of that person. Should any Official arrive at the hotel before or stay after the period described above, their room costs and expenses will be their responsibility and must be paid upon arrival.

6. Practice

Official Practice for Teams will begin on **Thursday, March 14, 2024**. The detailed schedule will be issued at the time of registration. Rule 960, paragraph 4 must be observed.

7. Music

In accordance with Rule 823 in the ISU Special Regulations Synchronized Skating 2022, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Team's music as direct attachment to an email to the Organizing Committee (music@wjsysc2024.com) until **Thursday, February 22, 2024**.

Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.

- each submission shall be labelled with the name of the ISU Member, segment and the name(s) of the Team(s):

Example:

GER_SP_TEAM-Name
SUI_FS_TEAM-Name

- the music files must be sent as **WAV or MP3** file formats. Any other format is not acceptable. *Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.*
- Each Team must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.

- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Coach/Team Leader/Team Manager at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Team Manager/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the Team(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will **not** be accepted by the Organizing Committee.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must all be entered for each Team through the ISU Portal by **Thursday, February 22, 2024**.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Team(s) on the dedicated ISU platform (ISU Portal). It is mandatory that the Program Content information be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

8. Arrival & Departure of Participants

All ISU Event Officials, Judges, Members of the Official Team Delegation taking part in the ISU World Junior Synchronized Skating Championships 2024 are requested to inform the Organizing Committee as soon as possible, but no later than **Thursday, February 22, 2024** about the names of the airline, flight numbers, dates and time of arrival in **Geneva International Airport (GVA)**. Those arriving by train should indicate the time of arrival at Neuchâtel train station.

These locations are considered as the official arrival/departure point for the ISU World Junior Synchronized Skating Championships 2024, from where a shuttle transfer will be organized for ISU Officials and Judges. Transport for the Team Delegation is the responsibility of the team and further details can be found in the First Information.

The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

9. Registration

All ISU Event Officials, Judges, Guests and Members of the Official Team Delegation taking part in the ISU World Junior Synchronized Skating Championships 2024 are requested to register at the **Accreditation Center (Patinoires du Littoral)** starting on **Wednesday, March 13, 2024**.

For accreditation purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit in ORS, no later than **Thursday, February 22, 2024**, a digital passport type colour photograph of all Team Members. The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in alphabetical order) and present all the passports at the time of registration.

10. Hotels

Hotel information will be available in the first information document which will be forwarded to the ISU Members at the time of publication of this announcement. Hotel capacities can only be booked via the Organizing Committee. Hotel reservation requests need to be submitted via the ISU Online Registration System (ORS).

The hotel will not accept reservations for rooms directly. The Organizing Committee will assign the hotel to the Teams in accordance with their rooming list once the request is received. Hotels will be reserved on the first come – first serve basis.

The Organizing Committee cannot guarantee any accommodation for preliminary requests which are submitted after **October 1, 2023**.

The Organizing Committee will confirm each request with the designated Team Manager/Team Leader/Federation. Upon receipt of the reservation confirmation, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Organizing Committee by **December 1, 2023 at the latest**.

The remaining 50% are to be paid latest upon arrival although advance payments to the OC are welcome.

11. Transportation

There will be a shuttle service for all Officials starting on **Thursday, March 14, 2024**, between the official ISU hotel and the Patinoires du Littoral.

12. Liability & Insurance

In accordance with Rule 119, it is the sole responsibility of each member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

13. Anti-Doping Controls

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications 2344 and 2366 or any further update of these Communications).

14. Title and Medals

The winner will bear the title According to ISU Regulations, Rule 133:

The Representative of the ISU awards to the third- and second-placed Team Captains the bronze and silver ISU Synchronized Skating medal(s) and to the Champions Team Captain the Synchronized Skating gold ISU medal(s).

After the completion of each Segment of every event (Short Program and Free Skating), the Referee shall present a small ISU bronze, silver and gold medal to the third-placed Team Captain, second-placed Team Captain and the winners Team Captain respectively in each discipline, but no anthem shall be played or flags hoisted.



15. Information

For further information, please contact:

ISU World Junior Synchronized Skating Championships 2024

Organizing Committee

Email: direction@wjsysc2024.com

16. Preliminary Event Schedule - (Subject to change)

DATE	TIME	EVENT
Wednesday, March 13, 2024	All day	Arrivals and Accreditation
	19:00	Coaches Meeting (TBC)
Thursday, March 14, 2024	All day	Official Practice
	08:00	Technical Panel Meeting
	10:00	Team Leaders Meeting
	11.15	Medical Meeting
	14:45	Referee & Technical Controller Meeting
	15:30	Initial Judges Meeting
	19:00	Opening Ceremony & Draw Ceremony (TBC)
	20:30	ISU and Judges Dinner (TBC)
Friday, March 15, 2024		Official Practice
	16:00	Opening Ceremony
	17:00	Competition Short Program
Saturday, March 16, 2024		Official Practice
	14:30	Competition Free Skating
		Victory Ceremony
	19:15	Technical Panel Review Meeting
	20:30	Closing Party (TBC)
	21:00	Judges Round Table Discussion
Sunday, March 17, 2024	All day	Departures

17. Deadlines

Form	DEADLINE	To be submitted
Preliminary Entry	01.10.2023	ORS
Accommodation Request	01.10.2023	ORS
Accommodation Neuchâtel	01.10.2023	Form 4
Entry Form for Judges	22.02.2024	ORS
Entry Form Teams	22.02.2024	ORS
Composition of Delegation	22.02.2024	ORS
Travel Form	22.02.2024	ORS
Hotel Rooming List	22.02.2024	ORS
Press Information*	22.02.2024	ISU Portal
Competition Music Information*	22.02.2024	ISU Portal
Planned Program Content*	22.02.2024	ISU Portal
Skaters Health Care Form*	22.02.2024	ORS
Visa Application Request	a.s.a.p.	Form 1
Team Meal Plan	22.02.2024	Form 2
Extra Practice Ice Request	22.01.2024	Form 3
Music Submission file	22.02.2024	email

*Once submitted this information is valid for the entire season until amendments and updates become necessary.

18. Payments

Deadline for 50% deposit for hotel reservations from Federation	01.12.2023
Refund of 100% hotel deposit (minus banking charges) for cancellations up to	15.01.2024
Refund of 50% hotel deposit for cancellations from 16.01.2024 until	22.02.2024
No refund for cancellations after	22.02.2024
Federation to pay balance of hotel payment latest at	Registration (Advance payments to the OC are welcome)